



DEPARTMENT OF CHILDREN AND FAMILIES
CENTRAL INTAKE SERVICES - CARELINE

Memorandum

To: All Hotline Staff

From: Ken Mysogland, M.S.W.
Hotline Director

Date: July 16, 1998

Re: Referrals to the Hotline

Please be advised of the following types of cases which may be referred to the Hotline and the procedure I would like implemented upon their receipt.

- 1) Camp Courant - This camp in Hartford receives a high proportion of children who are under DCF protective services. They also employ staff who are just beginning their professional careers including interns. Hotline staff need to be very patient with these individuals when they make a report as they are most likely doing this for the first time.
- 2) DSS - Child Care Assistance Program - This program manages the child care providers for mothers/fathers who are now working and coming off welfare. At times, representatives from this program will call or visit the provider's home. DCF and DSS have an agreement that if children are believed to be left alone, the DSS representative will immediately call the police. The staff will then contact DCF and make an oral report. The screener should then contact the police to determine their findings and generate a report as necessary.
- 3) DSS - Statutory Rape Allegations - I am aware that DSS staff have been instructed by their superiors to report all cases of statutory rape to DCF. Commissioner Ragaglia has informed Commissioner Thomas that not all of these reports fall under the mandate of the Department. Only in situations where the "rape is intra-familial, or if the rape is the result of parental neglect", will the Department investigate. Hotline staff should take reports of statutory rape where the victim is 12 years of age or younger.

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